**Online Experimental Course Process**https://nextcatalog.registrar.iastate.edu/cimx/

**Quick Facts
Experimental courses are courses not in the catalog.**

* Identified by an X for its suffix (e.g., ENGL 121X)
* Standard number information:
<http://www.registrar.iastate.edu/faculty-staff/offeringinfo>
	1. Courses not carrying credit toward a degree (zero credit).
	2. Courses primarily for freshman and sophomore students.
	3. Courses primarily for junior and senior students.
	4. Courses primarily for graduate students, but open to qualified undergraduates.

600-699 Courses for graduate students.

Course numbers that cannot be used for experimental courses

**All Colleges**100, 200, 300, 400, 500, and 600 - Course numbers ending in double zero are used to bring in transfer credit that is acceptable credit, but does not have an ISU equivalent.
290 - Independent study
393 – Workshop
398 - Cooperative Education
490 - Independent study
493 – Workshop
499 - Undergraduate research, seminars, or senior projects (not completely standardized)
590 - Special topics
593 – Workshop
599 - Creative component
690 - Special or advanced topics
699 - Research

**College of Human Sciences**416 and 417 - Student Teaching

**College of Engineering**397 - Internship in the Engr College
298 and 498 - Cooperative Education

Additional standardized course numbers may exist within a department/college. Please check with your department and/or college curriculum committee.

**Approvals needed from originating and cross-listed departments—same as paper form:**

1. Program/Dept. curriculum chair
2. Program/Dept. chair
3. College curriculum Chair
4. College dean, if appropriate
5. Graduate College (for 500-level and above)

**Deadlines**

* June 1: For courses to be offered fall term
* October 1: For courses to be offered in the spring
* March 1: For courses to be offered in the summer

**Recirculation from one catalog to the next if the following conditions are satisfied:**

1. The course title, credits, and description have not changed.
2. The experimental course has not been offered more than three times.
3. The experimental course was not included in the new catalog.

**Recirculation Limits**

* May be offered up to three times, assuming no objection is raised.
* After three offerings, the course must be reviewed by the appropriate college curriculum committee(s).
* This review is to be of the same depth and thoroughness as the review conducted for courses proposed for inclusion in the catalog.

**Add to the catalog**

* For registrar purposes, one successful offering should have occurred fall term before catalog publishing. (e.g., 2014-15 catalog should have successful offering Fall 2013)
* Departments/colleges may have additional restrictions

**Objections**

A department may file an objection to an experimental course announcement by another department. The department offering the course is permitted to offer it once as announced, but the course may not be offered again until the objection is resolved or until the Faculty Senate Curriculum Committee gives its approval.

The procedure for filing an objection to an experimental course is as follows:

1. If the department filing the objection is in the same college as the department offering the course, a written objection should be made to the chair of the college curriculum committee (and, if appropriate, to the chair of the Graduate College Curriculum Committee). Copies should be provided to the Office of the Registrar and to the head of the department offering the course in question. The decision as to whether the course can be offered again is reserved for the college curriculum committee.
2. If the department filing the objection is not in the same college as the department offering the course, a written objection should be made to the chair of the Faculty Senate Curriculum Committee. Copies should be provided to the Office of the Registrar and to the head of the department offering the course in question. The decision as to whether the course can be offered again is reserved for the Faculty Senate Curriculum Committee.
 *Objection Policy Last Revised 4/07*