October 20, 2008

Attending: Tom Brumm, Phil Caffrey, Craig Chatriand, Kurt Earnest, Cindy Frederickson, Mary Goodwin, Char Hulsebus, Jim Holtz, Jill Kramer, Liz Kurt, Brenda Kutz, Virginia McCallum, Deb Noll, Allison Reich, Connie Ringlee, Pat Walsh, Denise Williams, Karen Zunkel.

1) Minutes of Sept. 15 meeting approved as written.

2) Updates:

* University Advising Awards (Caffrey) – display case in Union will feature advising 2008 awardees in late Oct. **College Reps are to take info back to College awards committees to increase applications for two newer advising awards offered through the Provost’s Office (ISU Award for Academic Advising Impact and ISU Award for Early Achievement in Academic Advising).**

* NACADA Webinars (Brumm) – three webinars have been purchased for fall and the following will be offered (locations to be announced):

  - Nov. 6 - "Significant Conversations: Art & Science of Communication In Transformational Advising"
  - Nov. 20 - Creative Utilization of Technology in Academic Advising" After discussion, UAAC will sponsor Feb. 4, Feb. 27 and Mar. 26 webinars in spring 2009.

3) Review of Advising Section for 2009-11 catalog (Brumm) – following discussion, it was concluded that no edits are necessary for this catalog. Future revisions might consider changing “advising responsibilities” into “outcomes” statements.

4) Subcommittee Reports

A) Adviser Position Descriptions (Frederickson) – final drafts of Adviser 1-4 positions (and proposed “career steps” within positions) were discussed at a meeting of college reps Oct. 8. A final draft will be presented to UACC at the Nov. 17 meeting and will then be forwarded to HR after Thanksgiving Break.

B) Adviser Assessment (Brumm) – Ringlee, Reich and Brumm will meet to develop a strategy to assess academic advising.

5) Other Business

- Hulsebus reported that a data base of transfer courses that have been approved as US Diversity and Int’l Perspectives now exists – she will find out where it is located and provide info next time. Does military service meet IP? – send written requests to Karen Zunkel.
- Training new advisers – time-consuming for colleges that have a large number
of new advisers. The Professional Development subcommittee (Kutz, Kramer, Frederickson) will meet with a CELT representative to discuss the possibilities of WebCT training modules. Also subcommittee will discuss other methods of providing training information for new advisers.

- McCallum asked for topics and presenters for orientation sessions related to academics and the role of advising provided for new international students. Noll indicated an interest in doing so.
- Ringlee reported that LAS is offering a new one-credit course S09 – LAS 201: “Professional Employment Preparation”. Helps prepares students for internship and full-time job search. Primary instructor is Steve Kravinsky.

Meeting adjourned – tour of LAS Students Services area provided.

NEXT Meeting: November 17, 2008

8:30 to 10:00 a.m.

331 Palmer (hosted by CHS)