UAAC Meeting Minutes  
April 17, 2012  
Gold Room, MU  

Present: Roger Bertelsen, Phil Caffrey, Melody Carroll, Deb DeWall, Char Hulsebus, Jill Kramer, Brenda Kutz, Stephanie Larson, Mathilda Tuuli, Susan Rhoades, Diane Rupp, Ali Soltanshahi, Chris Leiran Wise, Karen Zunkel. Russ Mullen (co-chair), Pat Walsh (co-chair),

Guests: Steve Moats and Tom Polito  

Meeting Assist Recorder: Deb DeWall  

March Meeting Minutes  
Minutes of March 20, 2012 meeting were approved without corrections.  

New Business/Issues:  
Steve Moats from the Student Disabilities Office (SDR) updated the committee on policies and services related to student disabilities.  

Students at ISU have to self-report to ISU to request services, which is different than high school. No formal psychological testing is required in HS but is in college. Vocational Rehab may be able to assist with funding for testing and the Financial Aid office can increase aid to offset the cost of assessment. Students may be reluctant to disclose or not be aware of their disability or types of accommodations available to them. The communication from High School to ISU about learning disabilities of entering students does not happen. Students may hear about the process through the Admission counselor and materials handed out and presentations during orientation. However, many new ISU students are unaware of the differences between eligibility, responsibilities, and services when they transition from high school to college—this suggests they may not be aware of SDR and related accommodations processes at ISU.

Point of contact for students - Advisors are often the first point of contact for students and need to be careful about the language used to approach the topic of a possible disability. It is best to allow students to self-disclose a learning disability and advisers should avoid assuming or implying a particular student has a learning disability without students first self-disclosing it.

Parents often are the student’s strongest advocate for SD services but caution must be used in discussing a student’s disability with parents because of confidentiality reasons.

SD students can also move through their academic plan at a slower pace. Sometimes, financial aid may be pro-rated to a lower course load without jeopardizing financial aid packages that are normally dependent on 12 or more credit semesters.

The UAAC recommended to Steve that he create a power point slide to be sent to the colleges and advisers to share in orientation activities. He agreed and will send the ppt to Russ and Pat to distribute to the colleges and advisers.
Tom Polito, Chair of the university “Paperless Taskforce” reviewed the purpose and goals of the new taskforce. The Peas Committee (the priority committee for IT) set the move to paperless as a priority for the university.

He requested a member of the UAAC committee that is an adviser to be a member of his committee to provide direct adviser feedback to the many issues of advising that will surface in this move to a paperless advising system. The goal of this taskforce is to not only move to a paperless system but to also develop better ways to advise students as this process occurs. The UAAC committee nominated Deb DeWall to be our adviser representative on this committee.

**Old Business/Issues:**
Diane Rupp announced that the advisee photo list and A-Z name index is now on the priority list for Access Plus.

**Subcommittee Reports**
* Awards and Achievement – Phil Caffrey reported no new updates or activities

* Professional Development & New Adviser Training – Brenda Kutz
Brenda announced that the Advising Summit is today and the title is “Orientation Course Development”.

* Student Survey of Advising – Melody Carroll
Melody updated the committee on the Student Survey of Advisers project. 425 advisers were evaluated and 233 reports for individual advisers were generated (advisers with low number of returns did not generate an individual adviser report to preserve the confidentiality of the respondents). It will take 2-4 more weeks for reports to be generated.

* Website and Technology – Char Hulsebus
Char Hulsebus reported that a student is assisting with website changes for UAAC and developing a more effective website for advisers. Members were encouraged to send ideas or suggestions to Char.

**Announcements and Future Agenda Items:**
Pat Walsh reviewed accomplishments of the UAAC committee: completion of an adviser survey and a student survey of advisers, creation of a website and technology subcommittee, a successful adviser celebration, and adviser trainings such as the Adviser exchanges and Advising Summit. The group recognized outgoing members of the committee, which were Chris Leiran Wise and Co-chair, Pat Walsh. Pat was recognized for her outstanding service and leadership on the UAAC committee this past year.

The UAAC committee recommended keeping meetings every 3rd Tuesday of the month next year beginning in September and keeping the 8:30—10:00 a.m. meeting time.

Meeting adjourned.