Present: Roger Bertelsen, Phil Caffrey, Melody Carroll, Deb DeWall, Char Hulsebus, Jill Kramer, Brenda Kutz, Stephanie Larson, Mathilda Tuuli, Susan Rhoades, Diane Rupp, Ali Soltanshahi, Chris Leiran Wise, Karen Zunkel. Russ Mullen (co-chair), Pat Walsh (co-chair),

Guest: Jane Jacobson (sub for)

Meeting Assist Recorder, Jill Kramer. Deb DeWall volunteered for April 17 meeting. (Past: M.Carroll, B.Kutz, S.Rhodes, C.Wise, C.Hulsebus, Roger Bertelsen)

February Meeting Minutes
Minutes of the January 17 meeting were approved without corrections.

New Business/Issues:

Transportation options for the Regional NACADA Conference, May 2-4, and the IowANN Drive-In Conference, April 19 – Jane Jacobson

The NACADA REGIONAL CONFERENCE is in St.Paul at the end of final exam week.
Several advisers are going, but no ISU transportation is being coordinated.
Advisers should talk amongst themselves to coordinate transportation.
Advisers who are attending/may be attending: Luiza Dreasher, Emily Olson, Ben Chamberlain, Brenda Kutz.

Old Business/Issues:

Update on the Undergraduate Advisers Survey Report – Pat Walsh
Survey report was sent to Dr. Holger before spring break. Based on his feedback, the report was updated to include more specific information about the advising awards that are currently in place.
After sending the final copy to Dr. Holger, he indicated he would send it on to UPC, Academic Affairs Committee of the Faculty Senate, etc. A final copy of the report has been sent to UAAC members.
It was recommended that the Adviser Survey and Student Survey of Advising be presented at UPC meeting in May or June. Karen Zunkel will follow up with Dr. Holger for scheduling.

UAAC Recommendation on a “Display Photo” tool and A-Z Advisee Index tool in ACESS PLUS for advisers – Russ Mullen and Pat Walsh
It was determined that the document distributed in the meeting (Statement of UAAC Support and Request for Access Plus Updates for Advisers) was an appropriate request to the Registrar’s Office to place on the list of priorities for improvements in Access Plus.
Jane, Phil, Char, and Diane (not in attendance) will present the issue at RCC later today.
Melody Carroll made the motion to approve this document for forwarding to the Registrar’s Office. Motion seconded by Brenda Kutz; there was no further discussion. Motion was unanimously approved by all in attendance.
Pat & Russ will send the document to Diane.
**Subcommittee Reports**

*Subcommittee Reports –* Phil Caffrey reported no new updates

*Professional Development & New Adviser Training –* Brenda Kutz

Spring Advising Summit “Orientation Courses” will be held April 17 from 3-5pm in 20/60 Hixson-Lied with a follow-up, hands-on workshop to be held in early August for those continuing to develop/re-develop their syllabus.

March 9- Adviser Exchange = Guests: John Hirschman and Steve Moats from Student Disability Resources

Discussion ensued regarding what outreach is done to students, parents and guidance counselors/other HS personnel to outline how college is different for students with disabilities (from a ‘success’ model to an ‘access’ model promoting self-advocacy)

Parents are the best advocates. Questions were raised about what is discussed during June orientation sessions and also during orientation classes in the fall; is it included in the online orientation program and at Destination Iowa State. Transfer students should also be considered.

Susan Rhoades will investigate more information and invite Steve Moats to the April UAAC meeting.

*Student Survey of Advising –* Melody Carroll

Still trying to determine adviser’s supervisor to share results.

Faculty advisers’ results will be sent to the department chair.

The committee hopes to have reports available by the end of the semester.

*Website and Technology –* Char Hulsebus

No updates/changes at this time

Reminder that Phys 111/112 is now 5 credits even though the current catalog online says 4 credits

**Announcements and Future Agenda Items:**

SDR guest presenter(s)

Continued discussion regarding Registrar’s Office technology priorities

**Next meeting: April 17, 2012**

Meeting Adjourned