Minutes for DARS Steering Committee Meeting   February 19, 2014

In attendance: Diane Bengtson, Tim Carey, Paul Castleberry, Holly Dunlay-Lott, Sarah Frette, Helen Graham, Teresa Kahler, Jeanne Logston, Dennis McCarville, Dayle Nickerson, Roberta Overton, Dave Ross, Karen Terpstra, Amber Tiarks, & Lee Van Brocklin

1) Minutes of the October 23, 2013 meeting are posted online.

2) No introductions needed

3) No announcements

New Business

1) u.achieve STATIC needs to reflect what is required and used – Helen Graham
    Questions:
    1. Is there a value in creating digital static audits for students? (A final audit is run for graduating students as part of their record).
        The consensus was that static audits will not be needed once the electronic degree audit adjustment form (DAAF) is being used. AGLS would like one more term of hard copy audits once the form is working.
    2. What does your college use it for?
        Static audits are used to research changes and as a tool to request adjustments
    3. Do we need it on AccessPlus as a reference of what it looked like at a point in time? College viewpoint, Office of the Registrar viewpoint
        No from colleges and Registrar's Office
    4. How long should they be kept for?
        Not applicable since they are being phased out
    5. If there is a need, what is the criterion to create one? For example, every student year 1 2 3 4 and vet med currently registered? Need to take into account concurrent students. Possible criteria = classification year, college, grad app filed or not or ignore grad app.

2) DARS to u.achieve upgrade progress
    • *DARS to u.achieve audit comparisons are already being done*
    • *We are rewriting requirements that worked in DARS and do not work in u.achieve, ie: business rules and text only requirements*
    • *u.achieve is less forgiving than DARS so things that worked in DARS are not working in u.achieve*
    • *Warning – some exceptions may not work the same either*
    • *We are waiting for CollegeSource to troubleshoot some issues we are having with Self-Service which is replacing DARS Web*

3) What topics would you like covered in 'training' for you?
- Transfer Credit Evaluations
- Find Course Function
- How to read back page/alternate view of the audit encoding
- Terminology
- Different print and view options

4) What topics would you like covered in 'training' for advisers?
- Terminology
- Different print and view options – is it browser or client driven
- Answer questions

5) When we are able, we will begin working with one person from each college for testing. Who is the appropriate person in your college?

AGLS – Dave Ross/Tim Carey
BUS – Deborah Morris
DSN – Michelle Rasmussen
ENGR – Roberta Overton
H SCI – Jeanne Logston
LAS – Sarah Frette
V M – Mindy Schminke
T A – Mary Dubberke (Admissions)

Training for testers will be held as a group and individually, if needed, to be scheduled when the clients are installed (one per college).

Next Steering Committee meeting will be Wednesday, October 22, 2014 from 9:30-10:30 am. Location will follow.

Respectfully submitted,

Karen Terpstra