IOWA STATE UNIVERSITY
Replacement Diploma Order

Please print or type the following information. Diplomas will be printed with the current President’s signature. Allow approximately one week for your diploma to be printed and mailed.

Current name

Name (desired on diploma)

Degree Curriculum/Major

Daytime telephone number

Mailing Address:

Signature

Univ ID# or last 4 digits of Soc Sec #

Return this form to:
Marcia McDowell
Iowa State University
210 Enrollment Services Center
2433 Union Drive
Ames, IA 50011

Phone: (515) 294-4150
Fax: (515) 294-9925
Email: registrar@iastate.edu

Received: Mailed: Order taken by:

Charges:

□ Replacement Diploma $25.00
□ Diploma cover $2.25
□ Postage to mail cover $3.75

Optional Charges:

□ Fax Diploma $7.00
□ FedEx Diploma (US only) $20.00
□ FedEx Diploma (International) $50.00

Method of Payment:

□ Charge Visa or MasterCard (circle one) □ Payment enclosed (make check payable to Iowa State University)

Student’s Name

Name on Credit Card

Account Number __ __ __ __* __ __ __ __ * __ __ __ __ *

Expiration Date __ __ __ __ Security Code ___________

For security reasons DO NOT send your account number through email. If we receive this form via email with a credit card number we will destroy it immediately and you will need to resubmit it without the number.

Either fax or mail this form with the credit card number Or email the form without the number and then call me with your credit card number. Do not leave a message on my voicemail as this is not secure either.

Graduation Account (for office use only):

Diploma (0788) $__________ Date Charges Processed: ________________
FAX (0788) $__________ Billing Reference #: ________________
FedEx (0793) $__________ Order taken by: ________________
Total $__________

Office of the Registrar
Revised 10-17