Accessing Section Offering (graybar) e-Report

Step 1: E-Reports can be found in AccessPlus under the uBusiness tab.

Step 2: Select Continue to the e-Report confidentiality agreement.

Step 3: Click on the RGSTN-Crse Section Offerings report for term course offerings. Click on the RGSTN-Crse Unpublished Sections for the unpublished course offerings. Reminder – the first time you access the report you will need to find it in the All Searches folder.
Step 4: Search criteria can be set

Step 5: Results will provide course section offerings by department