

Course Management General Timeline

March 1 – June 1	June 1 – July 1	June 1 – Dec 1	Dec 1 – Jan 15	Jan 15 – End Feb
Course Editing	Course approval & proofing	Catalog page editing and approval	Catalog minor editing & proofing	Catalog publishing
		College Report		
		Sept – Jan Degree Audit		
Course offering prep for next spring term		Course offering prep for next summer & fall term		
March 1 – Experiment courses for summer	June 1 – Experiment courses for fall term	Oct 1 – Experiment courses for spring		
March 1 - SCF Auth Course & Delivery Fees		Learning Team coordination for Spring		Learning Team for Fall courses
End March - summer and fall registration begins		End of October spring registration		