IOWA STATE UNIVERSITY
Replacement Diploma Order

Please print or type the following information. Diplomas will be printed with the current President’s signature. Allow approximately one week for your diploma to be printed and mailed.

Current name _____________________________________________________________________________________________
First                                            Middle                                     Last

Name (desired on diploma) ___________________________________________________________________________________
First                                            Middle                                     Last

Degree Curriculum/Major___________________________Graduation (month/year)____________________________

Daytime telephone number ___________________________   Email address __________________________________

Mailing Address:  __________________________________________________________________________________________
__________________________________________________________________________________________

Signature_______________________________________ Univ ID# or last 4 digits of Soc Sec # ____________________________

Return this form to:  Marcia McDowell
Iowa State University
214 Enrollment Services Center
2433 Union Drive
Ames, IA 50011

Phone:  (515) 294-4150
Fax:    (515) 294-1088
Email: registrar@iastate.edu

Received:  __________________________ Mailed:  _________________________ Order taken by:  ____________

Charges:

[ ] Replacement Diploma  $25.00
[ ] Diploma cover (UG)  $6.00
[ ] Diploma tube (Grad)  $6.00

Optional Charges:

[ ] Fax Diploma  $7.00
[ ] Fax Number
[ ] FedEx Diploma (US only)  $20.00
[ ] FedEx Diploma (International)  $50.00

Method of Payment:

[ ] Charge Visa or MasterCard (circle one)  [ ] Payment enclosed (make check payable to Iowa State University)

Student’s Name __________________________________________________

Name on Credit Card _______________________________________________________

Account Number __ __ __ __* __ __ __ __* __ __ __ __* __ __ __ __

Expiration Date __ __ __ __ Security Code _____________

Mail in this form with a check or money order; or fax or mail this form with the credit card number
For security reasons DO NOT send your account number through email.

Graduation Account (for office use only):

Diploma (0788)  $______________  Date Charges Processed:  ________________
FAX (0788)  $______________  Billing Reference #:  ________________
FedEx (0793)  $______________  Order taken by:  ________________
Total  $______________

Office of the Registrar  h:/graduate/forms/rep. diploma order form-return to Marcia  Revised 10-17