

# IOWA STATE UNIVERSITY

## Academic Renewal Policy

If you are returning to Iowa State University to pursue an undergraduate degree after an extended absence, you may request permission to remove one or more of your complete academic terms from future degree and GPA considerations.

If you have graduated from Iowa State University, you are **not** eligible to use the academic renewal policy for any purpose, including a second degree or teacher certification.

### Eligibility

To be eligible for academic renewal consideration, you must meet the following requirements:

1. Not have been enrolled at Iowa State University for four or more consecutive calendar years.
2. Have not graduated from Iowa State University.
3. Demonstrated satisfactory academic performance as evidenced by earning a GPA of at least 2.00 over a minimum of 12 credit hours taken after returning to the university. If more than one semester is taken to reach 12 credits, the combined GPA of all semesters of enrollment after returning to the university must be 2.00 or greater.

### Conditions

Academic renewal is based on the following conditions:

1. All courses and credits that were taken during the chosen terms will be removed from consideration for GPA and degree requirements. You may not combine courses from multiple semesters to comprise the semester(s) or quarter(s) dropped. Degree requirements met during the dropped semesters will ordinarily have to be repeated.
2. Renewal may be applied only to academic terms completed prior to your extended absence.
3. All courses and grades for the chosen terms will remain on your academic record.
4. Designated repeats, drops, and P/NP options will be reinstated for the terms dropped.
5. If you have used all of your drop options, you will be given one extra drop.
6. You may be granted only one academic renewal.

### Procedures

1. You should discuss your desire to pursue academic renewal with an adviser in the college you wish to enter.
2. Submit a petition (attached) for academic renewal to the Office of the Registrar.

# IOWA STATE UNIVERSITY

## Academic Renewal Petition

### *for Undergraduate Students*

Student Name (first middle, last): \_\_\_\_\_

University ID \_\_\_\_\_ Last term and year enrolled at ISU: \_\_\_\_\_

Currently enrolled: Yes \_\_\_\_\_ No \_\_\_\_\_ If no, reentry term \_\_\_\_\_

College \_\_\_\_\_ Curriculum/Major \_\_\_\_\_

Classification year: Freshman \_\_\_\_\_ Sophomore \_\_\_\_\_ Junior \_\_\_\_\_ Senior \_\_\_\_\_

Term(s) to be removed from consideration for GPA and degree requirements:

Term \_\_\_\_\_ Year \_\_\_\_\_ Term \_\_\_\_\_ Year \_\_\_\_\_ Term \_\_\_\_\_ Year \_\_\_\_\_

Term \_\_\_\_\_ Year \_\_\_\_\_ Term \_\_\_\_\_ Year \_\_\_\_\_ Term \_\_\_\_\_ Year \_\_\_\_\_

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Term \_\_\_\_\_ Year \_\_\_\_\_ Term \_\_\_\_\_ Year \_\_\_\_\_ Term \_\_\_\_\_ Year \_\_\_\_\_

It is understand that:

1. All courses and credits taken during the chosen terms will be removed from consideration for GPA and degree requirements.
2. Degree requirements met during the dropped term(s) will ordinarily have to be repeated in order to fulfill the requirement.
3. I have not graduated from Iowa State.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved-Adviser \_\_\_\_\_ Date \_\_\_\_\_

Approved-College Student Services Office \_\_\_\_\_ Date \_\_\_\_\_

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### REGISTRAR'S OFFICE USE ONLY

#### Copies to:

Adviser \_\_\_\_\_

College Student Services Office \_\_\_\_\_

Student \_\_\_\_\_

Date record modified \_\_\_\_\_

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